



Project Management

Goal:

The participants will learn and practice the basics of project management. They will apply important tools and methods in individual and group exercises, especially to project teamwork. They will be able to put what they have learned into daily practice.

Target group:

Employees from all areas of the company who are involved in development or other projects; project leaders

Content:

- Project planning, structuring, controlling and processing
- Project teamwork; team development towards a high-performance team
- Meeting and presentation techniques
- Problem-solving and decision-making techniques
- Conflict behaviour and management

Methods: Theoretical input, feedback, checklists, practical examples, individual and group exercises

Duration: 2 days

Group size: max. 8 people

